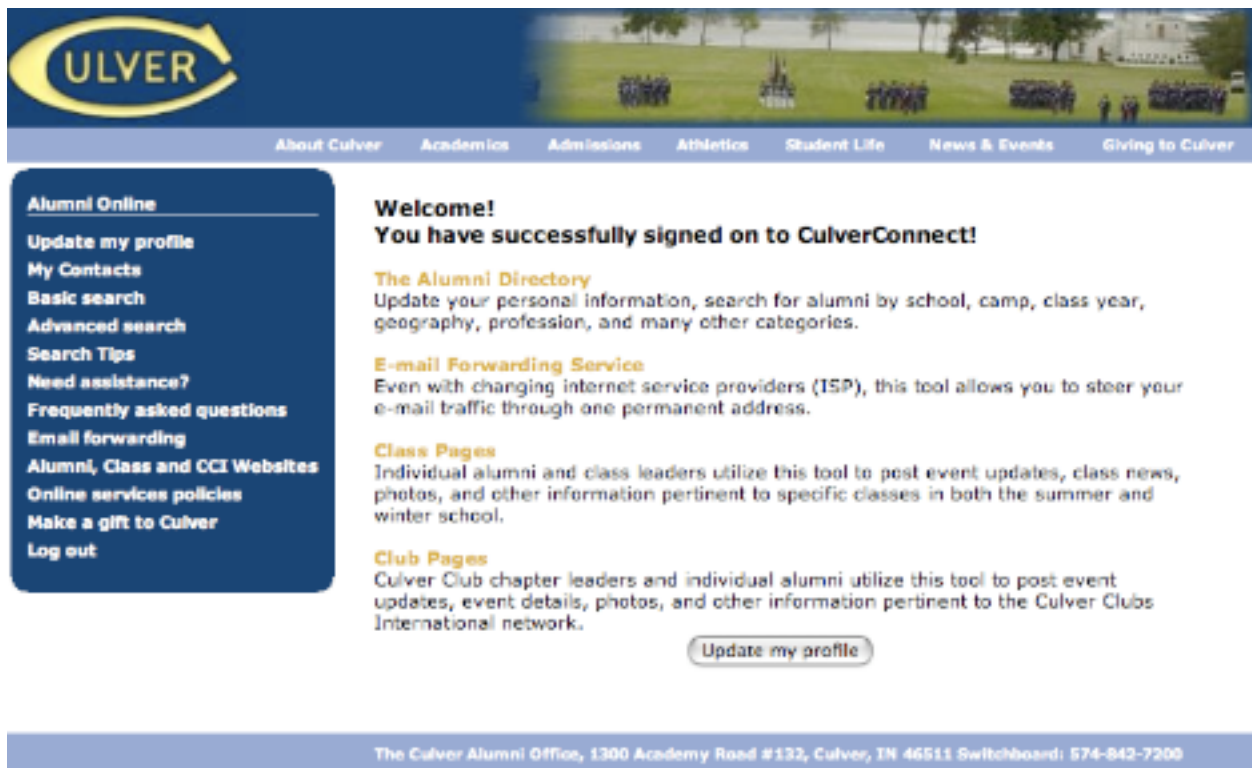


Creating a website in Culver Connect

Culver Connect is maintained by Culver for alumni. One of its features is the ability to create a simple website, which will be hosted by Culver and available to anyone with a web browser. There are plans for an upgrade of the web design/hosting after September, 2006. The following screen shots, taken in August, 2006, illustrate how to get going.

Begin by logging into Culver Connect. To do so, you must be registered and have a User ID and password. These can be provided by the Culver alumni office. Once logged in, you will see the following screen.

In the navigation bar at the left, click on [Alumni, Class and CCI Websites](#)



The screenshot displays the Culver Connect website interface. At the top left is the Culver logo, and to its right is a banner image of a football team on a field. Below the banner is a navigation bar with links: About Culver, Academics, Admissions, Athletics, Student Life, News & Events, and Giving to Culver. On the left side, there is a dark blue sidebar menu titled "Alumni Online" with the following items: Update my profile, My Contacts, Basic search, Advanced search, Search Tips, Need assistance?, Frequently asked questions, Email forwarding, Alumni, Class and CCI Websites, Online services policies, Make a gift to Culver, and Log out. The main content area features a "Welcome!" message stating "You have successfully signed on to CulverConnect!". Below this are three sections: "The Alumni Directory" (with a description of search capabilities), "E-mail Forwarding Service" (describing a tool for managing email), "Class Pages" (describing a tool for posting class updates), and "Club Pages" (describing a tool for posting club event information). A button labeled "Update my profile" is located at the bottom of the main content area. At the very bottom of the page is a footer with contact information: "The Culver Alumni Office, 1300 Academy Road #132, Culver, IN 46511 Switchboard: 574-842-7200".

Now click on **List Websites** to get the screen below. From the 5 choices under **View Websites**, pick the category of interest. In the illustration that follows, we will be seeing **Class Websites**. Click on that link to get the next screen.



The screenshot shows the Culver Alumni Office website. At the top left is the ULVER logo. To its right is a banner image of a large group of people on a green lawn. Below the banner is a navigation menu with links: About Culver, Academics, Admissions, Athletics, Student Life, News & Events, and Giving to Culver. On the left side, there is a dark blue sidebar with the heading "Alumni Online" and a list of links: Update my profile, My Contacts, Basic search, Advanced search, Search Tips, Need assistance?, Frequently asked questions, Email forwarding, Alumni, Class and CCI Websites (with sub-links for Create / Update Websites and List Websites), Online services policies, Make a gift to Culver, and Log out. The main content area has the heading "View Websites" and a bulleted list of five options: Affinity Group Websites, Alumnus/a Websites, CCI Websites, Class Websites, and All Websites. At the bottom of the page is a footer with the text: "The Culver Alumni Office, 1500 Academy Road #132, Culver, IN 46511 Switchboard: 574-843-7200".

Below is a list of **Class Sites** that Culver has created as starting points for each of the classes. When you develop one of the sites, you can change its name. That is why the 1956 class website is listed as Class of 1956 Site. You can name it anything, and that name will appear in the list.

To show what the original template look like, I clicked on Class of 1950 to get a screen shot.

The screenshot shows the Culver website's navigation and class site list. The header includes the Culver logo and links for About Culver, Academics, Admissions, Athletics, Student Life, News & Events, and Giving to Culver. The left sidebar, titled 'Alumni Online', lists various user services. The main content area, titled 'Class Sites', provides a list of class years from 1950 to 1986. The 'Class of 1956 Site' is highlighted in blue.

Alumni Online

- Update my profile
- My Contacts
- Basic search
- Advanced search
- Search Tips
- Need assistance?
- Frequently asked questions
- Email forwarding
- Alumni, Class and CCI Websites
 - Create / Update Websites
 - List Websites
- Online services policies
- Make a gift to Culver
- Log out

Class Sites

- Class of 1950
- Class of 1951
- Class of 1952
- Class of 1953
- Class of 1954
- Class of 1955
- Class of 1956 Site
- Class of 1957
- Class of 1958
- Class of 1959
- Class of 1960
- Class of 1961
- Class of 1962
- Class of 1963
- Class of 1964
- Class of 1965
- Class of 1966
- Class of 1967
- Class of 1968
- Class of 1969
- Class of 1970
- Class of 1971
- Class of 1972
- Class of 1973
- Class of 1974
- Class of 1975
- Class of 1976
- Class of 1977
- Class of 1978
- Class of 1979
- Class of 1980
- Class of 1981
- Class of 1982
- Class of 1983
- Class of 1984
- Class of 1985
- Class of 1986

Here is the template website before any changes. To modify it, in the navigation bar, click on **Create / Update a Class/Club web site**, and then on **Create / Update Websites**.



[About Culver](#) [Academics](#) [Admissions](#) [Athletics](#) [Student Life](#) [News & Events](#) [Giving to Culver](#)

Class of 1950

- [Contacts and Information](#)
- [Class Communication](#)
- [Photos](#)

[Create / Update a Class/Club web site](#)
[View alumni, class, and regional websites](#)
[Online Directory Menu](#)

Class of 1950

Contacts and Information

Welcome to the CMA Class of 1950 website!

This is a place for you to share Reunion plans, photos, class letters, news, and more! It's also the place to find contact information for your class agent, reunion committee chair, and class webmaster.

Contact Information

[Class Agent - NEEDED](#)

[Class Website Editor - NEEDED](#)

Online Alumni Directory

Looking for a classmate? Go to <https://alumni.culver.org>

The Culver Alumni Office, 1300 Academy Road #132, Culver, IN 46511 Switchboard: 574-842-7200

This is the template work area in which you make any modifications. You will find that any web sites which you are entitled by your registration to modify will appear in the drop-down box beside **My Web Sites**: Click on the up/down arrows at the right end to see your sites. If there are none, ask for help from Culver Connect admin.



About Culver Academics Admissions Athletics Student Life News & Events Giving to Culver

Alumni Online

- Update my profile
- My Contacts
- Basic search
- Advanced search
- Search Tips
- Need assistance?
- Frequently asked questions
- Email forwarding
- Alumni, Class and OCI Websites
- Create / Update Websites
- List Websites
- Online services policies
- Make a gift to Culver
- Log out

Create/Update My Class/Club web site

Need HELP getting started?
Check out our [step-by-step instructions](#). Or click on any bold title. For advice about images click [here](#).

My Web Sites:

Name of Site:

Alumni Class Year:

Choose your favorite:

Body Text:

Please use a `
` to separate paragraphs. Use the HTML Wizard. The body text will appear at the top, before the listing of the images begins. (See Sample)

Add or Update Images:

Image Order:

The following screen shots are for the Class of 1956 Web Site usage of Culver Connect. This is not our class primary web site. However, Culver Connect allows a link to our primary site, which I have implemented. The advantage of this is that if someone doesn't know our class site's web address (URL), or even if we have a class site, he can come to Culver Connect, click on Class of 1956 in the Class Sites list, and get the home page shown below. From there he can link to the primary site and note its URL.

Here are some things to note about this site. Look in the navigation bar to the left. You will see 3 pages listed - this home page and two others. Each may be accessed by clicking on its name there. Culver Connect provides for up to five pages, and allows you to display only those that you have used. On the home page you can place an image of the campus from a library that Culver Connect offers. On page 5 (the third one shown in my navigation bar), you may add any of your own images by uploading them from your PC.

ULVER

About Culver Academics Admissions Athletics Student Life News & Events Giving to Culver

Class of 1956 Site

Welcome to Our Site

If you would like to switch to the CMA Class of 1956 external web site, cma56.com, [click here](#)

These pages on CulverConnect are just being used to test the CulverConnect website building tools and features. The content is not necessarily meaningful, but rather a sample of what is available.

Skip Ross -- CMA '56

Class of 1956 Site

- Welcome to Our Site
- Test of HTML Wizard
- 50th Reunion Photos

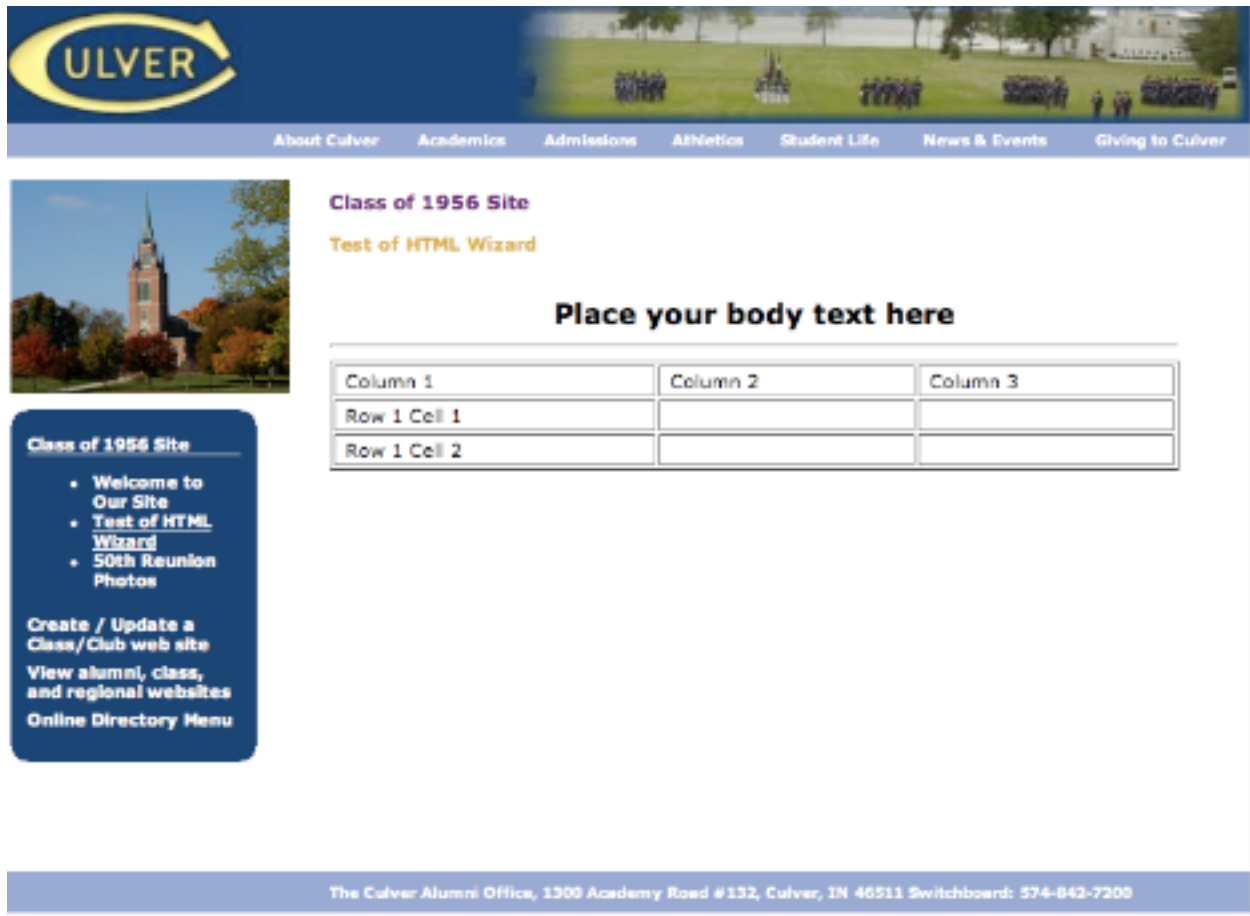
Create / Update a Class/Club web site

View alumni, class, and regional websites

Online Directory Menu


The Culver Alumni Office, 1300 Academy Road #132, Culver, IN 46511 Switchboard: 574-842-7200

This shows a simple table implementation done using the HTML Wizard you will read about below.



ULVER

About Culver Academics Admissions Athletics Student Life News & Events Giving to Culver



Class of 1956 Site
Test of HTML Wizard

Place your body text here

Column 1	Column 2	Column 3
Row 1 Cell 1		
Row 1 Cell 2		

Class of 1956 Site

- Welcome to Our Site
- Test of HTML Wizard
- 50th Reunion Photos

Create / Update a Class/Club web site
View alumni, class, and regional websites
Online Directory Menu

The Culver Alumni Office, 1300 Academy Road #132, Culver, IN 46511 Switchboard: 574-842-7200

Below is the workspace for the pages shown above. Note in the box titled **Name of Site**: I have renamed the site by adding the word Site. You can put anything you want in here.

Just below, you select an image from the Culver Connect library - I chose the Chapel.

Next comes Page 1 Name: - what you put here will appear in the site navigation bar. Just below that you specify whether the page is viewable. Your first page probably will be, but after that only pages on which you put content should have Yes checked.

Now things get interesting. In **Page 1 Body Text** you write everything that you want to appear on the page, excluding what is in the navigation bar. If you are a little familiar with HTML this should be easy. In this example, all the “stuff” in angle brackets is HTML tags - they tell a viewers browser what to do with the text. Note the hint to **Please use a
 to separate paragraphs**.
 is the break tag - it creates a line feed when the browser encounters it. Try reading the HTML in the screen shot below and see if it makes sense - the screen shot of the resulting page as displayed by a browser, shown above, should help.

Good news - Culver Connect doesn't require that you learn how to write HTML to create your site. You can just click on **Use the HTML Wizard** to access a tool that develops the HTML for you in WYSIWYG (What You See Is What You Get) format. Please note - HTML Wizard won't work on a Macintosh. The screen shot of page 2 above shows how the Wizard allowed creation of a Table on your page - easy with the Wizard, a lot of HTML to do manually.

If you don't want to do anything fancy, you can avoid HTML altogether. Just type in straight text, remembering to use
 (two of them for double spacing) to separate paragraphs.



Alumni Online

- [Update my profile](#)
- [My Contacts](#)
- [Basic search](#)
- [Advanced search](#)
- [Search Tips](#)
- [Need assistance?](#)
- [Frequently asked questions](#)
- [Email forwarding](#)
- [Alumni, Class and CCI Websites](#)
- [Create / Update Websites](#)
- [List Websites](#)
- [Online services policies](#)
- [Make a gift to Culver](#)
- [Log out](#)

Create/Update My Class/Club web site

Need HELP getting started?

Check out our [step-by-step instructions](#). Or click on any bold title. For advice about images [click here](#).

My Web Sites:

Name of Site:

Alumni Class Year:

Choose your favorite:



Page 1 Name:

Page 1 Viewable: Yes No

Page 1 Body Text:

```
<P> <STRONG>If you would like to switch to the CMA Class of 1956 external web site, cma56.com, <A target=newpage href="http://www.cma56.com/">click here</A> </P>
<HR>
<P>These pages on CulverConnect are just being used to test the CulverConnect website building tools and features. The content is
```

Please use a
 to separate paragraphs. Use the HTML Wizard

Page 2 Name:

Page 2 Viewable: Yes No

Page 2 Body Text:

```
<H2 align=center>Place your body text here
<HR>
<TABLE cellSpacing=2 cellPadding=2 width="100%" border=1>
<tbody>
```

The screen shot above shows page 1 and part of page 2. Below shows pages 3 - 5. Note than in this example, pages 3 and 4 are set to be non-viewable. Page 5 is where Culver Connect lets you put images. Here you upload the images from your PC and specify captions for each. The workspace is below, the resulting page 5 below that. Note that Culver Connect provides links at the top of the workspace to click for step-by-step instructions, including adding images.

Page 3 Viewable: Yes No

Page 3 Body Text:

Please use a
 to separate paragraphs. Use the [HTML Wizard](#)

Page 4 Name:

Page 4 Viewable: Yes No

Page 4 Body Text:

Please use a
 to separate paragraphs. Use the [HTML Wizard](#)

Page 5 Name:

Page 5 Viewable: Yes No

Page 5 Body Text:

Please use a
 to separate paragraphs. Use the [HTML Wizard](#)
The body text will appear at the top, before the listing of the images begins. (See Sample)

Add or Update an Image:

Image Order:

Ready for registration	<input type="button" value="↑"/>
Decked out for the Reunions	<input type="button" value="↓"/>



About Culver Academics Admissions Athletics Student Life News & Events Giving to Culver



Class of 1956 Site

50th Reunion Photos

In 2006, 71 members of the Class of 1956 returned to campus for our 50th reunion.

Class of 1956 Site

- Welcome to Our Site
- Test of HTML Wizard
- 50th Reunion Photos

Create / Update a Class/Club web site
View alumni, class, and regional websites
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Ready for registration

Decked out for the Reunions



Click on any image for a larger view.

When you are through with the workspace (you can return easily, so pausing occasionally to look at the result to date makes sense), click the Update button at the bottom of the workspace page. Your web site will be created/updated for you. You can view it in your browser by accessing it as described at the beginning. When you do, look in the address bar of your browser to see the URL that Culver Connect has assigned you. Write it down and bookmark it - this is how you and others can view your site without logging into Culver Connect.


Culver Alumni Online Community

<https://alumni.culver.org/websites/WebsiteView.asp?WebsiteId=2>
Google

[Skip](#) [Skip2](#) [CSQA](#) [CMA](#) [SIR](#) [FF](#) [eGroups](#) [Yahoo old](#) [Yahoo! new](#) [FUSO](#) [2Wire](#) [AT&T card](#) [Apple](#) [vqme](#) [SBC](#) [LP](#)

[About Culver](#) [Academics](#) [Admissions](#) [Athletics](#) [Student Life](#) [News & Events](#) [Giving to Culver](#)



Class of 1956 Site

Welcome to Our Site

If you would like to switch to the CMA Class of 1956 external web site, cma56.com, [click here](#)

These pages on CulverConnect are just being used to test the CulverConnect website building tools and features. The content is not necessarily meaningful, but rather a sample of what is available.

Skip Ross — CMA '56

Class of 1956 Site

- Welcome to Our Site
- Test of HTML Wizard
- 50th Reunion Photos

[Create / Update a Class/Club web site](#)
[View alumni, class, and regional websites](#)
[Online Directory Menu](#)

The Culver Alumni Office, 1300 Academy Road #132, Culver, IN 46511 Switchboard: 574-842-7300

That's it. Now it's your turn. Get started.